

Heating and Cooling Two, Inc.'s Snowbird Checklist

*Heating & Cooling Two, Inc. is not responsible for any damages to your home as these are just suggestions and every home is different.

System Maintenance and Damage Prevention	
To-Do	Complete
<p>Furnace: Change your furnace filters. Keep the system at 50°-55° F. *Check your owner's manual because the preferred temperature setting depends on the system.</p>	
<p>Turn off Water: Turn off the waterline supply and relieve pressure. If your water is turned off, your humidifier will not work, which can cause damage to wood floors. * If you turn the water off, you must turn the water heater off as well.</p>	
<p>Air exchanger: Turn the air exchanger off, as it is not necessary when you are not home. It might need to be turned off on the ventilation setting on your thermostat.</p>	
<p>Install a Wi-Fi thermostat: Install a Wi-Fi thermostat to monitor your home's temperature from your phone via email alerts or phone application notifications. * You must have Wi-Fi for the thermostat to work</p>	
<p>Electronic air cleaner: Clean the filter(s) prior to leaving.</p>	
<p>Humidifier: Change the water panel. If your home does not have hard wood floors, you can turn it off. If your home does have hard wood floors, keep at 25% to prevent cracking. *If your water is turned off, your humidifier will not work.</p>	
<p>Outdoor maintenance: Arrange for snow removal. Check the outdoor venting to make sure it is clear from snow and debris.</p>	
<p>Appliances: Unplug all unnecessary appliances to minimize utility costs.</p>	
<p>Refrigerator: Be sure to clean out the fridge before leaving to prevent unwanted odors and mold.</p>	

Home Security

To-Do	Complete
Ask a neighbor to periodically check on your home as a maintenance and security precaution. Have him or her check the thermostat to ensure your home is properly heated. Also check the utility room to for water on the floor or any other signs that your systems might not be functioning optimally.	
Notify the local police department that you will be out of town.	
Make sure all windows and doors are locked. Consider installing dowels to prevent break-ins.	
Have your mail forwarded to prevent a suspicious pileup.	
Put a timer on at least one light on the outside or inside of your home so the premise appears occupied.	
Keep blinds and curtains closed to prevent individuals from peering in.	